

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 95814



February 16, 1996

ALL COUNTY INFORMATION NOTICE I-10-96

TO: County Welfare Directors  
Auditors  
Administrative Services Officers  
District Attorneys  
Mental Health Departments  
County Clerks  
Probation Departments  
Public Adoption Agencies

SUBJECT: CDSS WAREHOUSE CLOSURE AND MOVE

The CDSS Warehouse closure and move have been rescheduled, due to delays in renovation. Please continue to conduct business as usual through April 19, 1996. The Warehouse will close four weeks, beginning Friday, April 19, 1996, through Friday, May 17, 1996. The new location is:

CDSS Warehouse  
P. O. Box 980788  
West Sacramento, CA 95798-0788

During this time the Warehouse will not be able to process any requests for forms, publications or regulations. Any requests received after April 19, 1996, will be held and processed beginning Monday, May 20, 1996. Please order all necessary items prior to April 19 to ensure sufficient operating supplies for your county or agency.

We hope this will not impact your workflow. This notice supersedes ACIN I-03-96. If you have any questions, please contact Gail Geisick, Warehouse Supervisor, (916) 322-6250 or Christie Kaiser, Forms Coordinator, (916) 657-1893.

A handwritten signature in cursive script, reading "Rosalie Clark", is positioned above the typed name and title.

ROSALIE CLARK, Chief  
Administrative Services Bureau